

# Inspire

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## ADDRESS/ACH CHANGE FORM

<b>NAME</b> (as shown on Federal Tax Return)	
<b>ALTERNATE NAME</b> if applicable / (doing business as)	
<b>POINT OF CONTACT NAME</b>	<b>TITLE</b>
<b>OLD ADDRESS</b> if applicable	
<b>NEW ADDRESS</b>	
<b>PHONE</b>	<b>VENDOR EMAIL</b>

### OLD BANKING INFORMATION if applicable

<b>BANK NAME</b>	
<b>ACCT NO.</b>	
<b>ROUTING NO.</b>	

### NEW BANKING INFORMATION

<b>BANK NAME</b>	
<b>ACCT NO.</b>	
<b>ROUTING NO.</b>	

<b>REQUESTOR / VENDOR'S NAME</b>	<b>SIGNATURE</b>	<b>DATE REQUESTED / SENT</b>

<b>INTERNAL USE ONLY</b>	<b>VENDOR ID</b>	<b>DATE RECEIVED</b>	<b>DATE PAYMENT PROCESSED</b>